

MANLY YACHT CLUB  
ABN 12 000 489 421



REIMBURSEMENT REQUEST

DATED: \_\_\_\_\_

REQUESTED BY: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

DESCRIPTION OF GOODS	PURPOSE	COST OF GOODS
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
TOTAL AMOUNT OF REIMBURSEMENT		\$

**Signature of Purchaser:** \_\_\_\_\_

**Authorised by:** Name: \_\_\_\_\_

Signature: \_\_\_\_\_

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**Bank details for EFT reimbursement:**

Account Name: \_\_\_\_\_

BSB: \_\_\_\_\_ Account No: \_\_\_\_\_

*Please attach the invoices to this reimbursement for accounting purposes.*