

Junior Sailing Manager / Head Instructor

2019-20 sailing season

Manly Yacht Club is seeking to appoint a Junior Sailing Manager and a Junior Head Sailing Instructor. Both positions may be held by the same person or by separate people. The successful candidates will be experienced team leaders, good communicators and highly organised.

Manly currently has a racing division and green fleet (Level 3) with BICs, Small rig, Bic, Optis. The Club intends to grow the program to include more S'Bic, F11s and 4.7 Lasers. The Manager and head instructor will oversee this change.

Sailing Manager

Manage

- all scheduled events (Races, briefings, training)
- communications with parents
- registration and database
- the parents roster
- attendance records
- Team App (communication tool)
- day to day issues as they arise

Head Instructor

- Appoint instructors and keep their rosters
- Develop a training plan for both the green and race fleets
- Keep the children's ability and progression records and make boat allocations
- Communicate with parents
- Instruct as per roster

The manager will be employed for 6 hrs per week and the instructor 2 hours for administration as well as their normal rostered time as an instructor. Pay rates will be up to \$35 per hour depending on the successful candidate's prior experience.

Applicants must have

- Current working with children check
- Boat Licence
- Instructors Certificates (Head Instructor only)
- Be available to work Saturday and Sundays from mid-October to May from ~12:15pm to 5pm

Applicants can apply by email manager@myc.org.au and should include all appropriate documents to support the requirements listed above. Applications will close 5pm 31st July 2019.