

## MANLY YACHT CLUB



# PLAN OF OPERATION

2013/2014

This document is aimed at promoting discussion and feedback from any parties who have an interest in the future operation & management of Manly Yacht Club and its activities. This will be constantly reviewed and submissions should be directed to the MYC Board or Sailing Committee.

**The aim of Manly Yacht Club is to promote accessible, safe, and friendly sailing competition within the confines Sydney Harbour and to promote daytime offshore racing no further north than Port Stephens and no further south than Port Hacking unless as a part of another Organising Authority event.**

## History

The club was formed in the late 1950s as the Manly 14ft Skiff Club. In the 1960s a yachting division was formed.

In the 1980s the club moved to its current location at the old Manly baths building on East Esplanade. It now leases this heritage building from Manly Council. It is the club's responsibility to maintain this facility and its wharf.

The club does **not** have a bar or poker machines and instead raises revenue through subscriptions, race fees and some hall hire.

## MYC Activities

- Yachting Division
- MYC Junior Divisions
- Sailability
- Centreboard Division

## Goals

- To promote safe and friendly sailing competition on Sydney Harbour and Sydney coastal waters.
- To encourage the acquisition of knowledge and respect for the marine environment in which we sail.
- To encourage younger members of the community to try sailing via the MYC Junior program.
- To encourage participation of disabled sailors through Sailability.

## Insurance

**Policy Number:** PL020003186 issued by Australian International Insurance Ltd.

**The Insured:** Manly Yacht Club Including the Insured's Directors, employees, committee members, officers, officials, coaches, referees and voluntary workers but only whilst acting within the scope of their duties in such capacity. All members of the Insured, other than those whilst acting in the above mentioned capacities are excluded.

**The Business:** Organising and conducting Sanctioned Yacht Events and / or Yachting activities; fund raising and non Watercraft activities. (Excludes any other events or activity(ies) involving the use of Watercraft unless such are disclosed to Australian International Insurance Ltd and our approval in writing obtained).

**Limit of Liability:** \$10,000,000 any one Period of Insurance

## Membership

- The club's membership is open to people of all ages and physical abilities.

- The club is a volunteer run organization and as such relies on the time given by these volunteers to function properly.
- It is proposed that membership be encouraged and key areas of the community be targeted such as youth, and people with disabilities.
- The club is affiliated with Yachting NSW and Yachting Australia.

## **Yachts & Boats**

The club has the following classes:

- Keel boats - approximately 40 privately owned boats are registered to race with the club, ranging from 6 to 12m in length.
- MYC Juniors - this promotes younger people and their parents to try and learn the basic rules and etiquette sailing in a safe and friendly atmosphere. They use a mixed fleet of sailing dinghies including: optimists, Manly Juniors, Pittwater Juniors, Flying 11s and Lasers; which are mostly club owned.
- Sailability is run for people with disabilities to try sailing in the club's own unsinkable boats.
- Centreboards – 5–10 Lasers racing with adults.

## **Organisation**

Races are conducted in accordance with the current International Racing Rules of Sailing as endorsed by Yachting Australia. All yachts are required to carry a copy of the Rules on board, together with the current Roads and Maritime Service Safe Boating Handbook. Yachting NSW has race marks in Sydney Harbour at locations approved by Roads and Maritime Services. These marks are used by Manly Yacht Club as coordinated by Yachting NSW.

## **Safety**

The club follows the safety procedures as outlined in the Race Officers Course conducted annually by Yachting NSW. They are as follows for Manly Yacht Club.

MYC Juniors, Sailability and Centreboards

- All entries must hold an off the Beach Equipment Compliance Certificate.
- All competitors must wear a PFD.
- Junior members can only participate if they are accompanied by an adult prepared to take full responsibility for their safety and conduct.
- The ratio of rescue boats to competing boats must exceed 1:7.
- Support boat drivers should hold a Roads and Maritime Service Boat licence and YA number.
- Support boat drivers must complete the MYC support boat training course.
- Support boats should have a crew of two.
- Support boat drivers should check all equipment before setting out.
- Support boat drivers should comply with the requirements of the Manly Yacht Club.
- Support boat crew should constantly monitor all competitors.
- Duty Officers should be in attendance during all club events.
- Sign on and off book should be in use if more than five boats are competing.
- MYC Junior classes comprise fleets of Optimists, Manly Juniors, Pittwater Juniors and Flying 11's.
- MYC Junior races and training will not take place if the wind gust exceeds 20 knots for more than 3 seconds as defined by the Bureau of Meteorology.
- Centreboards comprise a fleet of Lasers.
- Centreboard races will not take place if the wind gust exceeds 25 knots for more than 3 seconds as defined by the Bureau of Meteorology.

## **Yachts**

- Entries will not be accepted unless accompanied by a current Equipment Compliance form; a Certificate of Currency incorporating Public Liability to \$10 million and a declaration regarding the responsibilities of taking part in any racing at Manly Yacht Club.
- Racing on Sydney Harbour requires a current Category 7 Compliance Certificate. In addition, boats entering the twilight series are required to carry navigation lights that comply with COLREGs
- Racing off shore requires a minimum current Category 4 Compliance Certificate.
- All competitors must sign an acknowledgement of the attached safety briefing.
- Duty Officers should be in attendance during all club events.
- Mark laying boat drivers should hold a TL3 certificate and a Roads and Maritime Services Boat licence.
- Mark laying boats should have a crew of two.
- Mark laying boat drivers should check all equipment before setting out.
- Mark laying boat drivers should comply with the requirements of the Manly Yacht Club.
- Yacht races will not take place if the wind gust exceeds 30 knots for more than 3 seconds as defined by the Bureau of Meteorology.
- It is the responsibility of each skipper to notify Manly Yacht Club if, after starting a race, the yacht has retired for whatever reason.

- The Duty Officer will attempt to contact boats which have not finished or retired in a reasonable time by requesting the mark laying boat to conduct a search; radio; phone and check if the boat is on its mooring before alerting the Water Police.

### **Committee / Support Boats**

- Aluminum 5.2m with 40hp Yamaha outboard
- Inflatable 5m
- Yellow Rib
- Timber Launch with 20hp Yanmar

Each committee boat has the following equipment as a minimum:

- First aid kit
- 2-way radio
- VHF radio
- mobile phone
- PFD (minimum 4)

All boat drivers hold a current Roads and Maritime Services Boat licence.

### **Training Courses**

During the year Manly Yacht Club hold training courses for members and associates and encourages them to attend such courses run by accredited providers. The courses include the following:

- Approved First Aid Course
- Power Boat Training Course
- Race Officers Course
- Racing Rules of Sailing Seminar
- Sail Trim Course
- Safety and Survival at Sea
- Radio Operators Course

The club hosts the Manly Sailing School in it's premises which offers sail training to adults and juniors.

### **Representation**

Manly Yacht Club will maintain its links with state and national yachting bodies as well as local authorities to ensure the future prosperity of the club and its activities. Manly Yacht Club must keep abreast of new regulations and requirements. This operation plan forms part of a strategy that will see the future of Manly Yacht Club continue to focus on the activities and goals that have served the club for many years as well as move into the future.